



# JOINT FORCES HEADQUARTERS-INDIANA AIR NATIONAL GUARD MILITARY DUTY TOUR (AGR)



## OPEN - Nationwide

ANNOUNCEMENT NO.		DATE ISSUED		CLOSING DATE	
14-015-A-Air		3 February 2014		17 February 2014	
UNIT OF ASSIGNMENT		LOCATION		CIVILIAN SERIES & GRADE	
122 Medical Group		Fort Wayne, IN		N/A	
POSITION TITLE		PDCN		MINIMUM MILITARY GRADE	
Medical Technician		TBD		E-5/SSgt	
				MAXIMUM MILITARY GRADE	
				E-7/MSgt	
COMPATIBLE MILITARY ASSIGNMENT					
Air Force Specialty Code (AFSC) 4N051					
PERMANENT CHANGE OF STATION (PCS) FUNDING					
FUNDS MAY BE AVAILABLE					
MILITARY DUTY TOUR TYPE AND AREA OF CONSIDERATION					
<input checked="" type="checkbox"/> Military Duty Tour, Active Guard/Reserve (AGR), under Title 32, U.S.C., Sec 502(f) <u>Three (3) years with the potential for follow on tours.</u>					
<input checked="" type="checkbox"/> IAW ANGI 36-101, follow on tours for members with at least 20 years of TAFMS will be approved in 1-2 year increments.					
<input checked="" type="checkbox"/> Open to <b>Females</b>					
DUTIES AND RESPONSIBILITIES					
<p>(1) Develops plans, procedures, goals and objectives in support of the Aerospace Medicine and Force Health Management Programs using an extensive knowledge of Department of Defense (DOD), Occupational Safety Health Administration (OSHA), United States Air Force (USAF) and Air National Guard (ANG) directives, policies and standards. Programs include physical examinations and standards, flight medicine and related aero medical and force health management concerns. Interprets directives and applies standards to determine worldwide deployability of personnel. Advises and makes recommendations to senior officials on force health issues related to physical exams, standards and flight medicine activities to ensure compliance. Determines requirements, requests funding and administers accounts for procurement of supplies, equipment, and medical assessment in support of the physical exam process, flight medicine activities and related programs.</p> <p>(2) Implements and maintains the information management systems utilized for aerospace medicine and force health protection programs. Systems include preventive health assessment (PHA) and individual medical readiness (PIMR), Aero medical Information Management Waiver Tracking System (AIMWTS), Physical Exam Processing Program (PEPP), Grounding Management Information System (GMIS) and other related programs. Compiles and completes various special and recurring reports utilizing these systems. Functions as the health</p>					

systems program administrator. Identifies, develops and implements training programs which support mission essential aerospace medicine and force health management requirements.

(3) Administers the Physical Examinations and Standards (PES) program and serves as a medical expert on related issues. Develops procedures to evaluate the effectiveness of the PES program and implements processes to ensure individual medical readiness and deployability. Reviews and resolves concerns or conflicts made by the member, supervisor, and/or commander. Identifies reports, formulates and recommends solutions to command personnel for resolution of compliance and delinquency trends and patterns which could negatively impact medical readiness.

(4) Reviews military unique individual readiness requirements. Identifies documents and ensures member is notified of abnormal laboratory or diagnostic results. Provides training for unit RCPHA monitors.

(5) Addresses complex issues using independent judgment. Provides technical medical assistance to medical inquiries and responds to inquiry by researching, compiling information, generating response and providing information through written correspondence, telephone, electronic or in-person response.

(6) Identifies and profiles personnel with medical conditions impacting duty performance or assignment restriction. Reviews and validates profiles disqualified for worldwide duty. Notifies and advises commanders, supervisors and unit deployment managers when a member's medical/dental condition or duty restriction affects deployable status.

(7) Determines the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions. Coordinates, prepares and/or processes MEB with active duty facility.

(8) Administers policies and develops procedures for the flight medicine and grounding management programs, which directly affect flying safety and mission readiness. Acts as the force health management reviewer.

(9) Provides prescreening for medical/dental/mental health and evaluation of personnel eligibility for deployment.

(10) Performs additional duties as assigned.

### **GENERAL EXPERIENCE**

Medical terminology, anatomy and physiology; nursing theory, techniques and procedures; nursing assessment; team nursing; patient needs; emergency medical treatment to include cardiopulmonary resuscitation; aseptic technique; medical ethics and legal aspects; prescribed drugs/immunizations and their administration; population health concepts; operating and maintaining therapeutic equipment; and transportation of sick and wounded; risk management; military hygiene and sanitation; fundamentals of primary care management (PCM); preventive medicine and counseling techniques; physical examinations and standards, contingency operations, disaster preparedness and chemical warfare; flight physiology fundamentals; maintenance of the human weapon system; and operational readiness of the war fighter.

### **OTHER REQUIREMENTS/CONDITIONS OF EMPLOYMENT**

-Once selected and assigned, AGR members must remain in the position for a minimum of twenty-four (24) months.

-Applicants must meet requirements of ANGI 10-248, Air National Guard (ANG) Fitness Program.

-Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.

-Applicants should be able to complete 20 years Total Active Federal Military Service prior to reaching

mandatory separation date (age 60).

-Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.

-Current Technician employees that enter into the AGR program will be separated (or given the option of entering LWOP) from their Technician employment on the day prior to the AGR status effective date.

**-Security Clearance:** Applicants must have or be eligible to obtain a **SECRET** security clearance.

**-Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.

**-Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.

-Vice: Morton

## APPLICATION PROCEDURES

Interested applicants may apply for this AGR vacancy by submitting all of the following:

**-Complete and SIGNED NGB Form 34-1.**

**- Applicants MUST submit CURRENT fitness assessment.**

**-Current Record Review Listing (RRL-RIP).** Contact your local Military Personnel Flight (MPF) or visit the Virtual MPF. Applications must be delivered, Faxed, emailed or mailed to the Joint Forces Headquarters Indiana Human Resource Office and **MUST BE RECEIVED BY THE HUMAN RESOURCES OFFICE NOT LATER THAN 1600 HOURS ON THE CLOSING DATE OF THIS ANNOUNCEMENT.**

**- Incomplete application packets will NOT be considered for further review. If emailed, please submit all documents combined into ONE PDF attachment, if possible.**

**POC is SSG Siefferlen: 317-247-3300 EXT: 3390, DSN 369-2300 EXT: 3390.**

Applications must be delivered, emailed, or mailed to the Joint Forces Headquarters of Indiana Human Resources Office and must be received no later than **1600 hours on the closing date of this announcement.** **DO NOT CALL HR in regards to board times/dates. HR will notify you if you are selected.** Mailing address: Joint Forces Headquarters of Indiana, ATTN: Human Resources Office, AGR Branch, 2002 South Holt Road, Indianapolis, IN 46241-483, Email: [ng.in.inarng.mbx.mdihrweb@mail.mil](mailto:ng.in.inarng.mbx.mdihrweb@mail.mil) Original signature will be required for EMAILED copies at the time of the interview.

**Selecting Official: Sarah A Blanchard, CMSgt, 122<sup>nd</sup> MDG, Fort Wayne, IN COMM: 260-478-3237**